

## **Cognos Report Studio Level 1**

### **Course Summary**

#### **Description**

This course is designed to engage the students and promote long term retention. It does so by mimicking real world environment. It is project based; discovery driven, collaborative and adaptive to an individual's learning preference. Students learn through hands-on exploration under the guidance of an experienced instructor who brings the wealth of real world experience to the classroom.

#### **Objectives**

At the end of this course, students will be able to:

- Develop and retain a thorough understanding of the foundation of Report Studio.

#### **Topics**

- Cognos 8 BI Overview
- Changing Filters into Prompts
- Report Studio Introduction
- Building Prompt Pages
- List, Crosstab and Chart Reporting
- Cascading Prompts
- Property Sheets
- Summaries
- Ancestor Button
- Calculations
- Sorting
- Functions
- Grouping
- Dashboard Reporting
- Nesting Rows and Columns
- Drill through Reports
- Detail Filters
- Summary Filters
- Formatting and Conditional Formatting

#### **Audience**

This class is designed for professional report authors, developers, or anyone needing to gain a foundation in Cognos 8 BI reporting. If most of your days are spent creating, analyzing or reviewing reports, this is the class for you.

#### **Prerequisites**

While there are no prerequisites for this class, it is helpful if one has experience utilizing reporting tools. Knowledge of SQL and Data Warehousing is a plus.

#### **Duration**

Two days